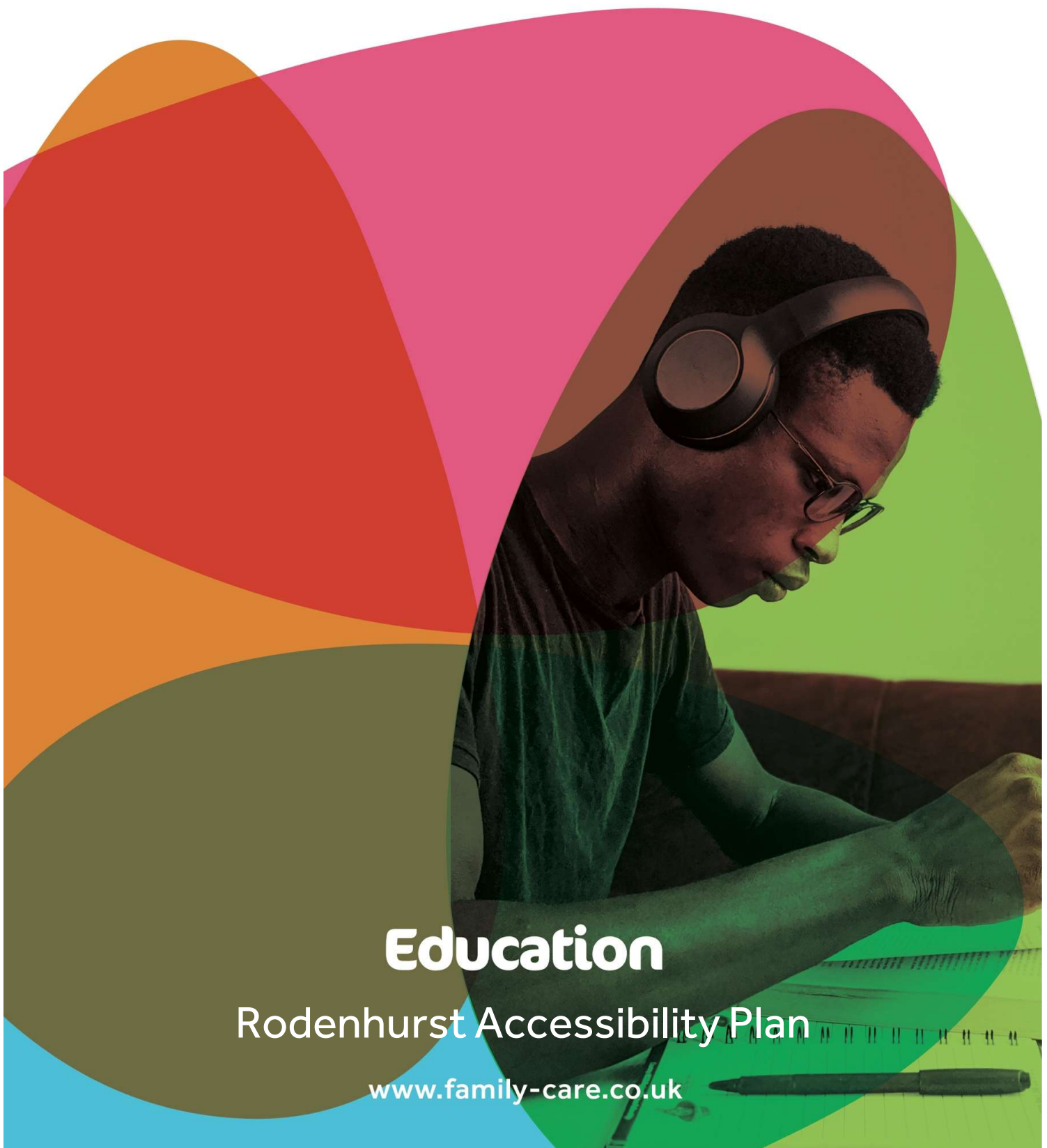


FamilyCare

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Education

Rodenhurst Accessibility Plan

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Accessibility Plan 2026-2029

1. Purpose

This Accessibility Plan sets out how Rodenhurst School will improve access to education for pupils with disabilities by:

- Increasing access to the curriculum
- Improving the physical environment
- Improving access to information

The school recognises its duties under the Equality Act 2010 to make **reasonable adjustments** and eliminate discrimination.



2. Accessibility Audit our Current Position

Area	Current Strengths	Barriers Identified
Curriculum access	Differentiated teaching, therapeutic input	Some staff need further training in adaptive strategies - monitoring schedule in place - specific S&L training commissioned from LA
Physical environment	Accessible toilet, level ground floor	Limited step-free access to upper floor - staff available to assist - pupils are never on that level without staff assistance and supervision
Information access	Visual timetables used	Parent information not always in accessible formats - parental survey underway

3. Strategic Objectives

A. Increasing Access to the Curriculum

Objective	Action	Lead	Timescale	Success Criteria
Improve differentiation for pupils with additional needs	Deliver staff CPD on adaptive teaching	SENCo	Summer/ Autumn Term	Lesson observations show inclusive practice
Increase use of assistive technology	Introduce speech-to-text tools	ICT Lead	12 months	Pupils access written work more independently

Improve sensory support

Develop sensory-friendly classrooms - sensory profiles checklist

SENCo

12 months

Reduced dysregulation incidents



B. Improving the Physical Environment

Objective	Action	Lead	Time scale	Success Criteria
Improve access around site	Install additional handrails on stairs - the original ballister	Site Manager	Autumn term	Safe independent movement
Improve sensory environment	Adjust lighting and noise levels ASD best practice	SLT	Autumn term	Improved engagement

C. Improving Access to Information

Improve parent communication	Provide easy-read and large print formats	Admin Team	Autumn term	Parent feedback improves
Improve pupil information access	Expand use of visual supports	SENCo	Autumn term	Pupils demonstrate better understanding

4. Monitoring and Review

The Accessibility Plan will be:

- Reviewed annually by senior leaders
- Approved by the governing body/proprietor
- Updated every **three years**

Site Risk Assessment Template

Risk Assessment Information

School	Rodenhurst School
Assessment area	Whole site
Assessor	Site Manager / Headteacher
Review frequency	Termly



Risk Assessment Matrix

Likelihood Description

1	Rare
2	Possible
3	Likely

Severity Description

1	Minor injury
2	Injury requiring medical treatment
3	Serious injury

Risk level = likelihood × severity

Hazard	Who at Risk	Likelihood	Severity	Control Measures	Further Action
Uneven playground surface	Pupils / staff	2	2	Daily site inspection	Resurface area
Staircase without clear markings	Pupils	2	2	Handrails installed	Add high visibility markings



Vehicle movement in car park	Pupils / visitors	2	3	Drop Off Area	Install additional signage
Fire evacuation	All occupants	1	3	Fire drills / alarms	Review PEEP plans

Premises, Health & Safety and Accessibility Compliance Tracker

School: Rodenhurst School

Responsible Lead: Headteacher / Site Manager

Reporting to: Proprietor / Governors/ADE

Review Frequency: Termly

1. Statutory Compliance Register

Compliance Area	Requirement	Responsible Person	Frequency	Evidence	Status
Fire Risk Assessment	Written assessment and actions	Site Manager	Annual review	Fire risk report	RAG
Fire Drills	Evacuation practice	SLT	Termly	Drill logs	RAG
Electrical Safety	Fixed wiring inspection	Site Manager	5 yearly	Electrical certificate	RAG
PAT Testing	Portable appliance testing	Site Manager	Annual	PAT records	RAG
Gas Safety	Gas safety certificate	Site Manager	Annual	Gas certificate	RAG
Legionella	Water safety assessment	Site Manager	Annual	Legionella report	RAG



Asbestos Register	Up-to-date register	Site Manager	Annual review	Asbestos log	RAG
First Aid	Qualified staff and kits	SLT	Annual review	First aid records	RAG
Accident Reporting	Incident recording system	SLT	Ongoing	Accident logs	RAG

2. Site Safety Monitoring

Area	Risk	Current Controls	Review Date	Lead	Status
Playground	Trips and falls	Daily visual checks	Termly	Site Manager	RAG
Car park	Vehicle movement	Pedestrian route marked	Termly	Site Manager	RAG
Staircases	Falls	Handrails and supervision	Termly	Site Manager	RAG
Perimeter fencing	Absconding risk	Secure gates	Termly	SLT	RAG
External pathways	Slips in winter	Gritting plan	Winter term	Site Manager	RAG

3. Accessibility Monitoring

Area	Action	Lead	Timescale	Evidence	Status
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Curriculum access	Staff training on adaptive teaching	SENCo	Annual	CPD records	RAG
Physical environment	Improve step-free access	Site Manager	12 months	Accessibility audit	RAG
Information access	Provide accessible formats	Admin	Ongoing	Parent communication	RAG

4. Incident and Risk Monitoring

Monitoring Area	Evidence Source	Review Frequency
Accident trends	Accident logs	Termly
Behaviour incidents	Behaviour reports	Termly
Safeguarding concerns	DSL reports	Termly
Premises issues	Maintenance logs	Monthly

Leadership should show that **risk assessments are updated when trends appear.**



5. Governance Oversight

Meeting	Item Reviewed	Frequency
SLT meeting	Premises safety	Half termly
Health & Safety review	Compliance tracker	Termly
Governing body	Accessibility plan	Annual

Governors/proprietors should **record challenges and oversight**.

6. RAG Rating System

Rating	Meaning
Green	Fully compliant
Amber	Action in progress
Red	Compliance gap requiring urgent action

Rodenhurst School – Premises & Accessibility Walk Checklist

Lead Assessor: Headteacher / Site Manager / ADE

Date of Walk: ____9th March 2026__

Reviewed By: SLT / ADE

Frequency: Termly

1. External Areas

Check	Yes/No	Notes / Action Required
Fencing secure	Y	
Gates lock correctly	Y	
Pedestrian pathways clear	Y	Consideration to colour of surface
Vehicle access separated from pedestrian routes	Y	



Playground surfaces even	Y	
Gritting / slip hazards in winter managed	Y	Logs - not required so far this year
Lighting sufficient	Y	
Signage accessible for all	Y	

2. Entrances & Circulation

Check	Yes/No	Notes / Action Required
Step-free entrances	Y	Careful monitoring for signs of stress
Handrails on stairs	Y	
Ramps meet accessibility standards	Y	
Doors wide enough for wheelchair access	N	Site not yet accessible everywhere - no pupils admitted requiring this
Fire exits clearly marked and unobstructed	Y	
Visual and auditory alarm systems in place	Y	



3. Internal Rooms / Facilities

Check	Yes/ No	Notes / Action Required
Classrooms accessible for all	Y	
Sensory / calm rooms available	Y	
Toilets accessible, including disabled toilets	Y	
Furniture layout allows safe movement	Y	
Emergency lighting working	Y	
First aid kits stocked	Y	Rota for checking
Electrical equipment safe (PAT tested)	Y	
Fire doors functioning	Y	

4. Specialist Areas

Area	Check	Yes/No	Notes / Action Required
Science labs	Risk assessments up to date	N/A	Area for development upon expansion
Food tech rooms	Equipment safe, hygiene standards met	Y	
PE / sports hall	Mats, flooring safe, equipment checked	N/A	Area for development upon expansion
Therapy rooms	Risk assessment completed	Y	
IT / ICT rooms	Accessibility tools in place	N/A	Area for development upon expansion

5. Accessibility Considerations

Check	Yes/No	Notes / Action Required
Visual timetables / signage for pupils	Y	
Parent communications available in accessible formats	Y	



PEEPs (Personal Emergency Evacuation Plans) in place for all relevant pupils	Y
Assistive technology available and used	Y
Staff trained in adaptive teaching / SEND strategies	Y

6. Health & Safety / Compliance Checks

Check	Yes/No	Evidence / Notes
Fire alarm tested / drills conducted	Y	
Fire risk assessment current	Y	
Gas safety certificate up to date	Y	
Electrical fixed wiring certificate	Y	
PAT testing record current	Y	
Asbestos register maintained	Y	
Legionella assessment conducted	Y	
Accident / incident log reviewed	Y	

7. Action Log

Issue Identified	Action Required	Lead	Deadline	Status
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Rodenhurst School – Accessibility & Premises Compliance Pack

Prepared by: Lead Teacher and ADE – J Harris and S Craig

Date: 09/03/2026

Review Frequency: Termly



Contents

1. Executive Summary
2. Accessibility Plan (3-Year Strategic Plan)
3. Site Risk Assessment (Full Premises)
4. Premises & Accessibility Walk Checklist
5. Action Log & RAG Summary
6. Governor / Proprietor Sign-Off

1. Executive Summary

This plan demonstrates that Rodenhurst School:

- Complies with the Equality Act 2010 and Independent School Standards
- Provides accessible education, information, and facilities for all pupils
- Maintains a systematic approach to risk management and premises safety
- Is inspection-ready with evidence of **governance oversight**

All documents are **reviewed termly** and updated following incidents or changes to premises.

2. Accessibility Plan

Objective	Action	Lead	Timescale	Success Criteria	Status
Improve differentiation	Staff CPD on adaptive teaching	SENCo	Annual	Lesson observations	Amber



Assistive technology	Introduce speech-to-text / visual aids	ICT Lead	12 months	Pupils independent in written work	Green
Sensory support	Develop sensory-friendly classrooms	SENCo	12 months	Reduced incidents	Amber
Accessible signage	Large-print and visual signs	Admin Lead	31/05/2026	Parents & pupils can navigate	Amber
Parent communications	Easy-read newsletters	Admin Lead	31/05/2026	Positive parent feedback	Amber

3. Site Risk Assessment

Hazard	Who at Risk	Likelihood	Severity	Controls	Further Action	Lead	Status
Uneven playground	Pupils/ staff	2	2	Daily checks	Resurface	Site Manager	Amber
Staircase slips	Pupils	2	3	Handrails	Add step markings	Site Manager	Amber
Fire evacuation delays	All occupants	1	3	Fire drills, alarms	Review PEEPs	SLT	Green
Car park traffic	Pupils/visitors	2	3	Pedestrian route	Add signage	Site Manager	Green
Lab / food tech hazards	Pupils	2	2	Risk assessments	Poster / calibration	Leads	Green

4. Premises & Accessibility Walk Checklist

Includes:

- External areas
- Entrances & circulation
- Internal rooms & facilities
- Specialist areas
- Accessibility considerations
- Health & safety / compliance checks



5. Action Log & RAG Summary

Issue	Action	Lead	Deadline	Status
Playground surface uneven	Resurface	Site Manager	30/04/2026	Amber
Visual signage	Add large-print / symbols	Admin Lead	31/05/2026	Amber
Staff CPD	Adaptive teaching refresher	SENCo	30/06/2026	Amber